

Impactus ry meeting 1/2021

Minutes



IMPACTUS ry

Time and place

13.1.2021, 5:30 pm

Zoom meeting

Present (on Zoom): Jonas Bouhlal (Chairperson), Emilia Lahtinen (Vice Chairperson), Kia Kivisilta (Treasurer), Pia Dürnsteiner (Secretary), Sonja Leppänen (Publicity Officer), Tiialotta Tohmola, Emmi Liljeström, Neja Sirc, and Veera Verkasalo (entered the meeting later).

1. Call for order

The meeting called to order at 5:32 pm.

2. Confirming the quorum and legality of the meeting

A quorum is present, and the meeting is legal.

3. Approval of the agenda

All board members present approved the agenda.

4. Approval of the minutes from the last board meeting

Agreed that Tiialotta Tohmola and another 2020 board member will sign the previous minutes.

Veera Verkasalo entered the meeting at 5:34 pm.

5. Announcements

No announcements.

6. Handover

a. Making sure one-to-one handovers have been completed

All but Kia have had their one-to-one handover meeting with a previous board member. Kia and Neja will arrange their meeting soon.

b. Bank account access

Agreed that the 2020 board gives the rights to access Impactus ry's bank account to new Chairperson Jonas Bouhlal (161097-6413) and Treasurer Kia Kivisilta (010996-1428).

Former Chairperson Tiialotta still has the bank card, and it will be given to the new Chairperson Jonas later. Tiialotta will also share all bank related papers with the new board.

c. Updating the contact information to the Finnish Patent and Registration Office

Agreed that Jonas will get the social security numbers from the new board and update the contact information.

d. Informing relevant academics regarding the new board and new contact information

Agreed that an email will be sent to transmed program director Tiina Immonen and Dean Risto Renkonen to inform about the new board and their contact information.

7. Planning of the Annual meeting (Spring meeting)

Tapani Koppinen will be operations inspector of the 2020 financial report. Tiialotta Tohmola will write the 2020 annual report.

a. Setting the date

Agreed that the Annual meeting will be held on 3.2.2021 at 5:00 pm.

b. Agreeing on the suggested agenda

- Checking last year's financial reports and budget.

- Introducing the new board.
- The old board recapping year 2020.
- Impactus ry hoodies and other merch.
- Setting up a suggestion form for events.
- Changes to the bylaws (e.g. alumni membership).

Tiialotta Tohmola, Veera Verkasalo, Neja Sirc and Emmi Liljestöm left the meeting at 6:02 pm.

8. Agreeing on the code of conduct for the new board

- Agreed that every board member will try their best and put effort into their responsibilities. Agreed to ask for help from other board members if the workload feels like it is too much.
- All ideas are welcome and constructive feedback is valued.
- The secretary will share important emails from the Impactus ry email in the meetings. The secretary will also be in charge of updating the member list.

9. Website

Agreed on using Wordpress as a base.

Ideas for the website:

- About Impactus and transmed
- Membership registration form
- Introduction of the board
- Bylaws and minutes
- Contact and invoicing information
- Events and pictures
- Anonymous feedback form (also connecting to student representatives, possibility to include email if an answer is wished)
- Link to HU transmed official website
- Exam database/tips
- Alumni

- Sponsors (maybe their logos)

a. Sharing the responsibilities

Agreed that Sonja will be managing the making of the website.

b. Timeline

Agreed that the website will be ready by the 15th of February.

c. Agreeing on budget

Agreed on a 50€ budget for the website.

10. Overall plan for the year

Agreed that items 10a. and 10b. will be discussed in reverse order.

a. Budget planning

Agreed on the following:

- 50 € for the website
- 250 € for events

b. Events

- A ski trip to Himos at the end of January/beginning of February was suggested. A questionnaire will be made to see if Impactus members are interested.
- A hiking trip to Nuuksio in February/March was suggested.
- A picnic trip/summer barbeque at the end of semester was suggested.
- A 1-year celebration for Impactus in May (if the coronavirus situation allows).
- A welcome party at the beginning of the 2021-2022 semester was suggested (if the coronavirus allows).
- Academic table party (sitsit) at the end of the year.
- Company visits (e.g. Orion)

c. Other to-do's

Updating the bylaws of Impactus ry.

Adding an education officer's announcement to the agendas.

11. Publicity ideas

- Updating Instagram more frequently (introducing the new board starting on 18.1., takeovers during the summer period and alumni takeovers, application instructions). Contacting the UH Instagram to get a takeover day on their page.
- Using Facebook as a platform for events.
- Jonas created a LinkedIn profile for Impactus ry.
- Adding new members to the email list. Using the email list to forward open job positions etc.

12. Any other business (AOB)


Discussed finding sponsors (via email or company visits).

13. Setting the date for the next board meeting

The next meeting of Impactus ry will be held on 28.1.2021 at 5:00 pm on Zoom.

14. Closing the meeting

Meeting was closed at 7:36 pm.



Jonas Bouhlal (Chairperson)



Pia Dürnsteiner (Secretary)