

## Impactus ry Minutes

3/2020

### Time and place

Monday 24<sup>th</sup> of February 2020

From 10.15 am to 11.50 am

Terkko, study room 2021

### Present

Tiialotta Tohmola (Chairperson)

Neja Sirc (Treasurer)

Veera Verkasalo (Secretary)

### Minutes

1. **Opening the meeting** – Tiialotta opened the meeting at 10.15 sharp
2. **Legality of the board** – Enough board members present, meeting called via email on Thursday 20<sup>th</sup> of February
3. **Approval of the agenda** – The agenda was approved by all board members present
4. **The custom of checking the minutes** – Previous minutes checked and signed by Tiialotta and Neja, decided that until email address is confirmed, paper copies of signed minutes kept in file by Tiialotta
5. **Announcements** - No new announcements
6. **Registration response** – There is still no official confirmation from the “Patentti ja rekisterihallitus”, but Impactus needs to be registered to HYY before the deadline for new associations in order to apply for funding. If the confirmation doesn’t come during this week, Tiialotta will register Impactus to HYY before 2<sup>nd</sup> of March (next Monday).
7. **Registration to HYY**
  - We began filling in registration form for HYY in TAHLO on the HYY website
  - Username will be “Impactus”, decided that the password will not be included in the minutes
  - Basic information about name, address, board members etc. Was filled, Tiialotta will complete the rest

- It was unanimously decided that the chairperson's account will be used for the initial registration to HYY, but will be changed as soon as official bank account is ready
- The registration needs other additional forms that are described below in section 7.1., these tasks were divided between board members present in the meeting

### 7.1. Yearly plan 2020

- The yearly plan needs budget estimation for expenses and events
- Possible events for 2020-2021 were discussed as followed:
  - i. Freshman welcoming party in the beginning of Period I
  - ii. Pre-Christmas party for Transmeds in Period II
  - iii. New board member event after selection of new board in Period II or early in Period III
  - iv. Company visits Periods I-IV (e.g. Lääketietokeskus or Orion for academic events, Fazer or Suomenlinna for non-academic events)
  - v. Coffee corner in Basaari room (possibly monthly non-formal social)
  - vi. Birthday party "sitsit" in Period III or IV to celebrate founding of Impactus ry
  - vii. At least one joint event with other medical faculty student organisations (Foni ry, Kompleksi ry and LKS/HLKS)
  - viii. Also discussed the possibility to organise coffee for seminar breaks
- The expenses will most likely include registration fee, bank account payments, budget for events
- All present board members noted that as a new association, the likelihood of being given sponsorship from HYY that covers all expenses above is small and that other fundraising options need to be considered
- HYY registration needs an action plan and budget plan for 2020-2021
  - i. Tiialotta – action plan by 28<sup>th</sup> February
  - ii. Neja – budget plan by 28<sup>th</sup> of February
  - iii. Veera will write a "motivation letter" explaining situation with bank account, registering at "Patentti ja rekisterihallitus", membership, and our situation as a new organisation at the Faculty of Medicine by 28<sup>th</sup> of February
  - iv. Also, a Calender text for HYY (400 characters in English) needs to be submitted

### 7.2. Budget estimation 2020

- Etc. Registration 100e, account opening fee and monthly fee - Neja will write this in the budget plan for 2020, see section 7.1.

### 8. Faculty of medicine council representative

- It was decided that Tiialotta will represent Impactus at the meeting on 27.4.2020
- To collect feedback from Transmed students an email will be sent

### 9. Email account - deferred until confirmation for registration

#### 9.1. Twitter and Instagram - deferred until confirmation for registration

10. **Bank account** – Neja will contact banks about organisation account fees

11. **Other things**

- LinkedIn alumni group made by Amanda Ranta, will discuss more alumni stuff later in spring
- Social media update about what is happening with Impactus now and what the board has been doing
- Hoodies – 1<sup>st</sup> Year Transmed student Kiialiina Tonttila volunteered to organise hoodies
- Discussed the role of the student representatives and Impactus board members, it was suggested to have a meeting with Tiina Immonen in the future

12. **Next meeting**

- 24.3.2020 was suggested, decided that will have an emergency meeting if our name is not accepted by “Patentti and rekisterihallitus”

13. **Closing the meeting** – Tiialotta ended the meeting at 11.50

**Signatures**

(two signatures, time and place)

24.11.2020, Helsinki



(NEJASIRÖ)



Tiialotta Tohmola